

**St. Mary's County Regional Airport
Airport Advisory Committee Meeting
28 April 2014 Minutes**



- I. CALL TO ORDER - Mr. LaValle called the meeting to order at 1800. A quorum was present with Mr. Van Orden, Mr. Anderson, Mr. Richardson, and Mr. Adair. Mr. Gray and Mr. Bednarcik were excused. Mr. Whipple, St Mary's County Staff Advisor, was present.

Public present: Mr. Bildman, Mr. Reed, Mr. Weaver, Mr. Klapka, Mr. Hanson, Mr. Smolek, Ms. Griffin, Mr. Lightstone.
- II. March Minutes- Approved with revision.
- III. CHAIRMAN'S REPORT
 - Airport Rules Status and Update – Public comments of rules completed and officially submitted to Gary Whipple.
 - Airport Minimum Standards – AAC continues to welcome public comments using the comments matrix to be posted to 2W6 User's Group. All comments are due NLT 23 June 2014.
 - Review of Rates and Fees – Mr. Vernon Gray completed draft of fees for meeting review and comments. Mr. Gray submitted request-for-information for county operations revenues and expenses.
- IV. Public Comments
 - Be mindful of Airport Rules migrating into Airport Minimum Standards and staying updated to the Ordinance.
 - The business 3 percent tax of gross revenues versus flat fee was clarification discussion lead by Pat Weaver. Gary Whipple to follow-up on issue.
 - Open discussion on commercial property usage and new airport business ventures.
- V. Department of Public Works & Transportation Report
 - Airport Capital Improvement Plan (ACIP) Update
 - State of Maryland (MAA) willing to provide 'bridge' grant for remaining property acquisition (mostly aviation easements to protect approaches). State will pay federal share upfront and seek FAA reimbursement later on behalf of County.
 - Design work continues on Airport Rd and LH Road relocations.
 - County Development Review Report (TEC May 2014)
 - Nothing to report. No projects impact airport.
 - Airport Operations and Maintenance
 - Various fire bottles replaced at refuel station and hangar.
 - Aircraft hard landing which broke runway light fixture.
- VI. FBO and Leaseholder Report
 - Airfield Operations Report/Updates
 - Various fire bottles replaced at refuel station and hangar.
 - Aircraft hard landing which broke runway light fixture.
 - New hangar project update

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- Received color hangar expansion plan of Aviation Technology Park.
- Three county planning meetings and reviews have approved over \$1 Million of investments.
- Grading contract will start land clearing soon and install hangar rows R and V by next September 2014.

VII. New Business

- None.

VIII. Action Items- Publically reviewed by Mr. LaValle and Mr. Whipple.

- IX. Next Meeting - The May regular meeting was cancelled due to Memorial Day holiday. The Annual Airport Inspection will be held Saturday, 14 June 2014 at 0900, County Hangar. Next regular meeting scheduled for 23 June 2014 at 1800, terminal building conference room.

- X. ADJOURNMENT- The meeting was adjourned at 1931.

Submitted,

Handwritten signature of Daniel Van Orden in black ink.

Daniel Van Orden

Secretary

Approved,

Handwritten signature of Jacques La Valle in black ink, written over a horizontal line.

Jacques La Valle

Chairman